

**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY
ANDHERI (E), MUMBAI - 400 096.**

**AGENDA FOR THE 15TH MEETING OF THE
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY**

**VENUE :- CONFERENCE HALL OF SEEPZ SERVICE CENTRE,
2ND FLOOR, ANDHERI (E), MUMBAI - 400 096.**

ON 6th June, 2012 AT 11.30. A.M.

Minutes of the 14th Meeting of the SEEPZ-SEZ Authority held on 28.03.2012, at 3.30 p.m. under the Chairmanship of Development Commissioner, SEEPZ-SEZ and Chairperson, SEEPZ-SEZ Authority.

- Present
- 1. Ms. Reshma Lakhani, Jt. Development commissioner, SEEPZ-SEZ. : Member
 - 2. Shri R.D. Sharma, Dy. DGFT, Mumbai.: Member
- In Attendance:
- 1. Shri P.S. Raman, Dy. Development Commissioner SEEPZ-SEZ. : Secretary
 - 2. Smt. M.J. Kukarni, Asstt. Development Commissioner SEEPZ-SEZ. : Manager (Estate)

Agenda Item No.1 : Confirmation of the Minutes of the 13th meeting held on 10.02.2012.

The Minutes were confirmed.

Agenda Item No.2: Review of Physical and Financial Progress of ongoing projects and annual accounts for the next year

The Authority noted the physical and financial progress of the ongoing works. As regards Annual Accounts for the next year, it was noted that the same is under finalization and will be submitted in the next meeting of Authority.

Agenda Item No.3: Payment of Income Tax

It was noted that an amount of Rs.7,52,18,300/- for the financial year 2009-10 and an amount of Rs.8,79,69,051/- for the financial year 2010-11 has been paid on 22.03.2012. The Advance Tax amounting to Rs.4,12,00,000/- for the current financial year is being paid.

Agenda Item No.4: Appointment of Chartered Accountant for the year 2012-13.

The Authority approved the proposal for extension of the term of M/s. Kedia & Company, C.A for the financial year 2011-12 at the compensation of Rs.30,000/- p.m. As regards 2012-13, the Authority observed that before considering the continuation of M/s. Kedia & Co. it may be ascertained from the Local office of the CAG as to whether the internal Auditor is to be changed once in three years.

Agenda Item No.5: Appointment of Hindi Consultant for the year 2011-12.

The Authority noted that clarification from the Ministry with regard to the reference made as to whether the Head of the department can approve the appointment of Consultant, is likely take some more time. In view of this, the Authority of extension of the existing arrangement for a further period three months i.e. upto 30.6.2012.

Agenda Item No.6: Creche Facility

The Authority noted that the crèche facility has been functioning satisfactorily and the extent of using the facility has also improved. It was noted that as per the Factories Act, 1948, unit employs 30 or more women employees is required to provide crèche facility. The existing crèche facility is created as a common facility for all the units and therefore, it is mandatory for the employer to contribute for meeting the expenditure for running the facility. Accordingly, it was directed to issue a Circular to all the units directing them to make payment as per the contribution fixed and already communicated. The expenditure already incurred for

crèche facility should also be recovered from the Employers' contribution. In the meanwhile, in order to ensure smooth functioning of the facility, as an interim arrangement, the Authority approved continuation of the existing arrangement of meeting the expenditure from the Authority Fund upto 30.06.2012.

Agenda Item No.7: Employees Clinic Facility

The Authority noted that as per the Factories Act, 1948, Annual check up of employees is mandatory. This expenditure is to be met by the employer. It was noted that the Dispensary has been created in order to provide a common facility for the annual check up of the employee and also to facilitate emergency medical aid to the employees of Zone units. The expenditure for running the facility is to be met by the employers.

It was noted that for want of funds, payment of salary to the doctor and staff is held up and MARG has made a request for transferring the contribution received so far from the employers amounting to Rs.1,02,500/- to MARG so that they can meet the essential expenditure. It was also noted that MARG has obtained registration from the Appropriate Authorities.

After detailed discussion on the subject, the Authority given the following directions:-

1. A Circular may be issued to all units directing to pay the contribution fixed and already communicated to them within 30 days.
2. The Committee set up for overseeing the working of the dispensary should meet at least once in a quarter and submitted observations to the Authority.
3. In order to meet the present crisis, the contribution received so far from the employer may be transferred to MARG after deducting operational expenditure if any incurred by the Authority.

Agenda Item No.8: Bio-Methanation Project

The Promoter of M/s. Asoka Biogreen informed the Authority in person that the work of setting up of the plant has commenced in January, 2012 and is expected to be completed by end of May, 2012. Thereafter, the trial run period shall be for another 3 - 4 months. He, further stated that they are already invested Rs.10.00 lakhs so far and requested for release of Rs.8.00 lakhs as the 1st installment of contribution from the Authority out of the contribution for the project from the Authority of Rs.32.50 lakhs. He said that as there has been delay in commencement of the civil work due to various procedural issues, they had approached MNRE seeking extension of time for completion of the project and accordingly, MNRE has approved extension of time upto 31.07.2012.

After detailed discussion on the subject, the Authority directed as follows:-

1. The D.E., MIDC, SEEPZ Sub-division to submit the estimate for laying the pipe for distribution of gas at the earliest.
2. The work of laying of pipe should be completed by end of May, 2012.
3. A regular water connection and power connection may be provided in the name of the Authority at the project site.
4. The contribution of Rs.32.50 lakhs from the Authority may be released in 4 installments as follows:-
 - i. Rs. 8.00 lakhs by 10.4.2012
 - ii. Rs.8.00 lakhs by 30.4.2012
 - iii. Rs.8.00 lakhs by 15.5.2012

iv. Rs.8.50 lakhs by 31.5.2012
The promoter was directed to ensure completion of the work before onset of monsoon.

Agenda Item No.9: Running of Yoga Class in BFC Building.

The Authority noted that there has been no response from any of the three applicants so far with regard to the rent what they can offer. It was directed that the matter may be further examined and the outcome may be submitted in the next meeting.

Agenda Item No.10: M & R Works.

i. Estimate for repairs to water tank of SDF-I to IV, VI, G&J-I and Fixing terrace doors.

The Authority noted that the repairs are of essential nature and approved the estimates of Rs.33,70,600/- (gross)

ii. Estimate for repairs to ICH Canteen near SDF-II, G&J Complex-II and providing terrace doors.

The Authority noted that the repairs are of essential nature and approved the estimates of Rs.47,97,700/- (gross)

iii. Estimate for special repairs for G&J Building No.I.

The Authority noted that the repairs are of essential nature and approved the estimates of Rs.2,11,86,000/- (gross)

iv. Estimate for AMC of BFC Building.

The Authority noted that the estimate of Rs.13,98,500/- submitted by the MIDC also includes Rs.2,00,628/- towards purchase of diesel, oil and lubricant. The authority approved the estimate and directed that the expenditure on diesel, oil and lubricant should be based on actual consumption.

v. Estimate for Operation and maintenance of Sewage treatment Plant.

The Authority noted that the repairs are of essential nature and approved the estimates of Rs.45,00,200/- (gross)

vi. Estimate for repair of A-3 Staff Quarter.

The Authority noted that the repairs are of essential nature and approved the estimates of Rs.32,72,100/- (gross)

vii. Estimate for repairs and restoration of structural members and painting of SEEPZ Service Centre Building.

The Authority noted that the proposal is for repair and restoration of structural members and painting of SEEPZ Service Centre Building amounting to Rs.35,10,850/-

viii. Estimate for Annual maintenance contract for the High Mast, Street Light and Electrical maintenance of buildings in the SEEPZ-SEZ premises and residential buildings in SEEPZ Staff Quarters.

It was noted that the revised estimate is for a sum of Rs.38,50,575/- for AMC for high mast and street light including electrical maintenance for one year. The authority approved the estimate.

The meeting ended with a vote of thanks to the Chair.



**Chairperson
SEEPZ SEZ Authority.**

12th

~~14th~~

28/3/2012

Present status of Action taken in respect of decision taken in the Meeting of SEEPZ-SEZ Authority held on ~~06-06-2012~~

Agenda item	Action taken
Item No.1: Review of Physical and Financial Progress of ongoing projects and annual accounts for the next year.	Budget for 2012-13 submitted in this Agenda.
Item No.2: Payment of Income Tax	The Advance Tax amounting to Rs. 4.12 Crores has been paid on 28.03.2012.
Item No.3: Appointment of Chartered Accountant for the year 2012-13	The proposal re-submitted in this Agenda.
Item no. 4 : Appointment of Hindi Consultant for the year 2012-13	For payment necessary achieve/given to accounts section.
Item no. 5 : Creche Facility	Circular dt. 31.05.2012 has been issued to all units directing to pay the contribution fixed and already communicated to them within 30 days.
Item no. 6 : Employee Clinic	Circular dt. 18.05.2012 has been issued to all units directing to pay the contribution fixed and already communicated to them within 30 days.
Item no. 7 : Bio-Methanation Project	Authority has released first installment of Rs. 8,12,500/- on 10.04.2012 towards implementation of Bio-Methanation Project.
Item no. 8 : Running of Yoga Class in BFC Building	Letter has been issued to Ms. Meghana Doshi vide letter dt. 03.04.2012 for confirming the acceptance and reply is awaited.
Item no. 9 : M & R Works	<p>The decision of the Authority has been communicated to MIDC vide our office letter no. SEEPZ-SEZ/EMS/M&R/28/09-10/5353 dt. 12.04.2012</p>
(i) Estimate for repairs to water tank of SDF-I to IV, VI, G&J-I and Fixing terrace doors	
(ii) Estimate for repairs to ICH Canteen. near SDF-II, G&J Complex-II and providing terrace doors.	
(iii) Estimate for special repairs for G&J Building No. I.	
(iv) Estimate for repair of A/3 Staff Quarter.	
(v) Estimate for repairs and restoration of structural members and painting of SEEPZ Service Centre Building	
(vi) Estimate for Annual maintenance contract for the High Mast, Street Light and Electrical maintenance of buildings in the SEEPZ-SEZ premises and residential buildings in SEEPZ Staff Quarters.	
(vii) Estimate for AMC of BFC Building	
(viii) Estimate for Operation and maintenance of Sewage treatment Plant.	The decision of the Authority has been communicated to MIDC vide our office letter no. SEEPZ-SEZ/EMS/M&R/28/09-10/5352 dt. 12.04.2012

15th Meeting of the SEEPZ Authority to be held on 06.06.2012.

List of Agenda Item: -

1. Budget for the year 2012-13.
2. Extension of tenure of Chartered Accountant for 2012-13.
3. Extension of tenure of the Official Language Consultant .
4. Extension of tenure of Electrical Supervisor.
5. Enhancement in the expenditure for running the Creche facility.
6. The Old Portuguese Church in SEEPZ SEZ.
7. Estimate for Modular Toilet blocks at various location in SEEPZ SEZ premises.
8. Estimate for operation and comprehensive maintenance of lifts of SDFs & G&J building.
9. Proposal for payment of incentive in the form of fee to the Officers/Staff attending to Authority's work.
10. Refinery.
11. Additional sanction sought by the MIDC in respect of Special Repairs to SDF I & SDF II.
12. Creation of Single window facility at Ground floor of Service Centre Building at SEEPZ SEZ premises.
13. Extension of tenure of Service of Account Clerk.
14. Outsourcing of Helpers and 2 Data Entry Operators.

(875)

**AGENDA FOR THE 15TH MEETING OF THE SEEPZ SEZ
AUTHORITY SCHEDULED TO BE HELD ON 6TH JUNE, 2012 AT
11:30 A.M.**

I. Budget for the year 2012-13

The Physical and financial progress of the ongoing works was reviewed in the 14th Meeting of the Authority held on 28.3.2012. The Annual Accounts (Budget) for the financial year 2012-13 is submitted for consideration of the Authority.

II. Extension of tenure of Chartered Accountant for 2012-13

M/s. Kedia & Company, CAG empanelled Chartered Accountant were appointed for maintaining the accounts of the Authority for the year 2009-10 which was subsequently extended for 2010-11 and 2011-12 as their services were found to be satisfactory. The Annual Accounts of the Authority from 2009-10 onwards are to be audited by the Organization of the CAG, before submission to the Ministry. In this regard, the Principal Director (Central) of the CAG Organization in Mumbai, has been requested to depute their Auditors at the earliest. We have also been telephonically following up with their office this matter. However, they have not so far deputed their Auditors. Considering that the performance of M/s. Kedia & Company have been satisfactory and their presence during the audit will also be desirable to provide any technical clarification, it is proposed to extend the tenure of M/s. Kedia & Company, Chartered Accountants for maintaining the accounts of the Authority for the year 2012-13 on the existing terms i.e. Rs.30,000/- p.m.

Submitted for consideration of the Authority.

III. Extension of tenure of the Official Language Consultant.

The existing tenure of Official Language Consultant has been approved by the Authority upto 30.6.2012. As regards appointment of Consultant, we have sought clarification from the Ministry vide our letter dated 8.6.2011 as to whether the Head of the Department can approve the appointment of Consultant or the same requires approval of the Ministry. We have also reminded the Ministry in this regard.

vide our letter dated 17.8.2011. The requisite clarification is still awaited. In the meanwhile, it is proposed that the tenure of appointment of the Consultant need to be extended as per the existing terms for a period upto 31.3.2013 so as to ensure effective implementation of Official Language.

Submitted for consideration of the Authority.

IV. Extension of tenure of Electrical Supervisor

The existing tenure of appointment of Electrical Supervisor Shri Kadam is upto 30.6.2012. It is necessary to continue this arrangement for further period for attending to day-to-day problems. It is, therefore, proposed that the tenure of Electrical Supervisor may be extended for a period up 31.03.2013 i.e. Rs.15,000/- p.m.

Submitted for consideration of the Authority.

V. Enhancement in the expenditure for running the Creche facility.

The Creche facility located on the ground floor of the BFC building became operational in June, 2011. Stree Muktri Sanghatana (SMS) has been managing the facility who have been professionally running Aamche Ghar Creche facility in other locations in Mumbai. The SMS have vide their letter dated 29.3.2012 (copy attached as Annexure-A) stated that there are at present 20 children and it is therefore necessary to engage one full time additional worker by them. At present, we have been reimbursing them the expenditure for running the creche facility @ Rs.3,54,200/- per annum, which is released @ Rs.87,550/- on pro-rata quarterly basis. In the aforesaid letter, the SMS have requested for enhancement of the amount to Rs.1,20,000/- per quarter.

In terms of Section 48 of the Factories Act, the employer is required to provide creche facility. Accordingly, we have issued a Circular to all the units to remit their contribution for meeting the operational cost. However, only a sum of Rs.87,000/- has so far been received. We have issued a reminder Circular also to the units.

The request of the SMS for enhancement of expenditure for running the creche facility from existing Rs.87,000/- to Rs.1,20,000/- per quarter is submitted for consideration of the Authority.

VI. The old Portuguese Church in SEEPZ-SEZ.

The church located within the Zone Complex is stated to be 16th Century A.D. The structure is too old and in dilapidated condition. The Christian community offers prayer at the Church once in a year in the 2nd week of May every year. They have been seeking access to the church for regular prayers.

In this regard, the Hon'ble Minister of Commerce & Industry and Hon'ble Minister for State for Youth Affairs & Sports visited SEEPZ on 16.7.2008. Subsequently, the Ministry vide Joint Secretary, MOC&I letter dated 8.10.2004 (copy attached as Annexure-B) directed the following action to be taken:-

1. A gate be opened in the outside boundary wall for the use on Sunday forenoons by the members of the catholic community.
2. In order to prevent pilferage of goods from within the bonded premises, two side walls with gate will be constructed from the two side of the church site to the boundary wall, across the road.
3. On Sunday forenoons when the members of the catholic community come in from the outside gate, the two inner gates of the side walls would be kept closed so that there is no traffic on the SEEPZ road passing in front of the church. At other times when the side gate in the outside boundary wall is kept closed, traffic would be allowed to flow in front of the church by keeping the two gates in the side walls open.
4. SEEPZ would immediately start minimum maintenance activity at the site on the basis of advice received from a Committee comprising the following:-
 - (a) A representative of INTACH or a Conservation Architect.
 - (b) A representative of the Bombay Archdiocese. Any construction work (including the positioning and designing of the gate and wall) at the site should be cleared by the Committee from an aesthetic, conservation, security and convenience angle.
 - (c) You are requested to kindly get in touch with INTACH, Mumbai Branch immediately as well as the Bombay Archdiocese and suggest names of the persons who could be nominated to the above Committee.

Accordingly, a gate has been provided and compound wall has also been erected from church to the gate on both side. We have been permitting to conduct mass once a year in the 2nd week of May, considering the dilapidated condition of the church and security and safety aspects. As directed in the aforesaid letter, Committee was formed and the meeting of the Committee was held on 22.11.2004. The Minutes of the meeting reads "Fr. Jerome Lobo and Fr. Thomas Kuruvilla, representatives of Bombay Archdiocese requested to allow members of Catholic Community to access to church to hold prayer on weekly, monthly and annually. It was decided and agreed to open a gate in the outside boundary wall".

The Zone Administration took up the matter regarding preservation of the church with Archeological Department. The Archeological Survey of India vide their letter dated 20.04.2010 (copy **attached** as Annexure-C) stated that it is to be noted that since this monument is under the control of SEEPZ, therefore an elaborate and detailed conservation work from the behalf of Archaeological Survey of India will not be possible to be taken up immediately in its entirety. So, it is suggested that this monument can be taken up for the conservation work under the Financial Assistance Scheme or the Civil Deposit Work, if the controlling department of the monuments (SEEPZ) deposit substantial funds for the proper conservation of this monument to the Directorate General office and which can subsequently be diverted to the Circle office.

Subsequently, the DC, SEEPZ-SEZ vide letter dated 31.05.2010 requested INTACH to depute an officer from their organization to visit the church and help us to prepare a proposal to submit to Government of India for funding under an appropriate project. However, INTACH in response vide their email dated 16.08.2010 forwarded the report of their representative prepared in 2004 instead of deputing a representative. The DC vide email dated 17.08.2010 again requested INTACH to depute their representative specifying the reasons such a visit. Thereafter, no further communication has been received from the INTACH in the matter.

It may be seen from the above that so far we have been permitting to conduct Mass in the church once a year in the 2nd week of May. In the meanwhile we have

been examining all the possibilities with regard to preservation of the church in consultation with Archeological Survey of India, INTACH and Committee members.

The letter dated 08.10.2004 of Ministry envisages permitting Entry every Sunday.

However, considering the fact that the church is located within the Notified area of the SEEPZ-SEZ and without a separate compound wall around the church premises, issues relating to security may arise for allowing Entry on weekly basis.

The approximate area of the church is 850 sq.mtrs. and the location is south side of Plot No.F-1 i.e. near Warehouse Gate, in between M/s. Diastar and M/s. Gemplus.

The Bishop of Mumbai has vide letter dated 20.5.2012 (copy attached as Annexure-D) sought permission for daily access to the church and also to hand over the church area to them.

Submitted for consideration of the Authority.

VII. Estimate for providing Modular Toilet blocks at various location in SEEPZ-SEZ premises.

There are around 80,000 employees working in SEEPZ-SEZ premises. There is no facility of common toilets blocks outside the buildings in SEEPZ-SEZ premises for the visitors, drivers, vendors, etc. It is therefore necessary to provide the facility of separate toilet blocks for male and female.

MIDC vide letter dated 21.05.2012 has submitted a detailed estimate for construction of 5 Nos. toilet block in an area of 11.00 sq. mtr. amounting to Rs.51,66,457/- (N) with 5% contingencies and Rs.59,41,426./- (G) with 15% ETP charges i.e. provision of one toilet block per two SDF/G&J building.

The proposal is submitted for consideration of the Authority.

VIII. Estimate for operation and comprehensive maintenance of lifts of SDFs & G&J buildings.

The proposal for operation and comprehensive maintenance of lifts of SDF and G&J buildings was considered in the 13th meeting of the Authority held on 10.02.2012 and the Authority approved the proposal for AMC of 16 lifts @ Rs.4,635/- per lift per month as per the estimate submitted by MIDC amounting to Rs. 70,41,915/- (inclusive of AMC and liftmen). However, the Authority held

the view that providing services of liftmen in all the lifts can be outsourced by Authority instead of through MIDC. The decision of the same was inadvertently not reflected in the Minutes of the 13th meeting and office had granted approval of AMC of Rs.70,41,915/- which was inclusive of AMC of lifts and for providing services of liftmen. MIDC vide letter dated 16.05.2012 (copy attached as Annexure-E) stated the estimate submitted earlier of Rs.70.41 lakhs was based on the labour rates issued by MIDC Circular dated 12.12.2011. MIDC has stated that labour rates have been modified based on the Circular of minimum wages and due to revision of rates the revised cost would be Rs.47.21 lakhs against the approved estimate of Rs.7.41 lakhs. Moreover, the MIDC has stated that in order to avoid any conflicts between two agencies and for smooth functioning of the lifts, a combined tender for AMC and deployment of liftmen will be invited.

IX. Proposal for payment of incentive in the form of fee to the Officers/Staff attending to Authority's work.

The proposal for grant of incentive in the form of fee for Officers/Staff attending to the work of Authority, on the lines of incentive granted by the Cochin SEZ, was considered in the 10th Meeting of the Authority held on 27.4.2011 and the view held was that the proposal would require further examination as to whether specific enabling Rule is existing for payment of monthly fee. It was also directed that in case such a payment of monthly recurring nature is not permissible, proposal can be considered for payment of honorarium as per Rules/Orders/Instructions of G.o.I.. This matter was thereafter considered in the 12th Meeting of the Authority held on 30.8.2011 and the view held was not to consider the proposal.

The work of the Authority results in actual addition of work to the existing staff/officers dealing with the Authority's work by way of holding periodical meeting, monitoring of decisions taken by the Authority, coordination with the C.A., budgeting of annual income/expenditure, coordination with implementing agency with regard to creation and maintenance of infrastructure, etc. It is understood that apart from Cochin SEZ, KSEZ and NOIDA SEZ have also granted similar incentive. However, we do not have the exact details of the amount granted with us. As the work relating to the Authority is resulting in addition of work to the Officers and staff dealing with the Authority work, the proposal for grant of incentive in the form of fee to Officer and

staff, on the lines of incentive granted by Cochin SEZ as indicated below is submitted:-

Sr.No.	Name of the Officer/Official & Designation	Amount (Rs.) per month	Eligible from
1.	Shri P.S. Raman, DDC, Secretary	Rs.5,000/-	01.04.2010
2.	Smt. M.J. Kulkarni, Manager (Estate)	Rs.4,000/-	01.06.2010
3.	Shri O.M. Dave, Sr. P.A.O.	Rs.4,000/-	01.04.2010
4.	Smt. Rekha Nair, Executive (Estate)	Rs.3,000/-	01-04.2010
5.	Smt. M. Chandrabose, Steno	Rs.3,000/-	01.04.2010
6.	Smt. Bridget Joe, Steno	Rs.3,000/-	01.04.2010
7.	Ravindra Kumar, UDC	Rs.3,000/-	01.04.2010

Submitted for re-consideration of the Authority.

X. Refinery

In the SEEPZ-SEZ, most of the Gems & Jewellery Units have some kind of Refining facility which may or may not be confirming to the Pollution Control Board Norms. A number of incidents of fire break-out took place in the recent years and the cause is stated to be from the Refinery. It was felt that setting up of a Refinery with appropriate technology as a common facility to cater to the refining requirements of the units and will also take care of the disposal issue of Gutter Waste & Safety Tank Waste.

The above issue was considered in the 6th meeting of the Authority held on 05.05.2010 and the accordingly M/s. Hoover & Strong were asked to submit their proposal. The proposal submitted by M/s. Hoover & Strong was discussed with the representative of the SGJMA. Subsequently, the representative of M/s. Hoover & Strong visited SEEPZ for assessment of viability and preliminary discussion with some of the G&J units. M/s. Hoover & Strong's proposal envisages setting up of a Refinery alongwith setting up of unit for Manufacturing and Trading in the Gems & Jewellery Sector. The issue of setting up of a Refinery was considered in the following meetings of the Authority and the decision taken were as follows: -

Minutes of the meeting	Decision
2 nd Meeting held on 22.07.2009	Shri Rajiv Seth, Member, observed that a common Refinery facility in SEEPZ would be an added infrastructure for the Zone units for recovery of

	<p>particles from septic tank waste/gutter waste. It was decided to initiate correspondence in this regard with leading Refinery in order to have a preliminary assessment.</p>
3 rd Meeting held on 08.09.2009	<p>The Authority noted that representative of M/s. Hoover & Strong is expected to visit SEEPZ to discuss the matter on 06.10.2009.</p>
4 th Meeting held on 04.12.2009	<p>The Authority noted that it was brought to the notice of the Authority in it's meeting held on 28.07.2009 that setting up of a Refinery facility in the Zone would be desirable to take care of disposal of the septic tank waste. Further, such a Refinery would also be an added infrastructure for the Gems & Jewellery units for recovery of precious metal from sweepings/dust, etc. In this regard, the Managing director of M/s. Hoover & Strong, USA visited SEEPZ and also held discussions with the office bearers of the SG&JMA. As the project envisages substantial investment, M/s. Hoover & Strong stated that they would require permission for taking a sample of septic tank waste so that they can assess in their refinery the actual extent of presence of precious metal recoverable from the waste, based on which they would be in a position to assess whether setting up a refinery in SEEPZ by their investment would be viable or not. Accordingly, M/s. Hoover & Strong were permitted to take sample septic tank waste to their refinery subject to compliance of applicable Custc. procedures vide Zone Administration letter No. SEEPZ-SEZ/EMS/Refinery/199 /09-10/2062 dated 18.11.2009. Further response from M/s. Hoover & Strong in this regard is awaited.</p>
6 th Meeting held on 5.5.2010	<p>It was noted that a common refinery facility is required in SEEPZ to take care of the disposal of septic tank waste and gutter waste. M/s. Hoover & Strong, USA have forwarded a project proposal for setting up of a refinery in SEEPZ after preliminary discussion with the SG&JMA and some of the units. They have indicated minimum land requirement of 1000 Sq.Mts.</p> <p>The Authority held that - (1) It is necessary to assess whether the technology offered by M/s. Hoover and Strong, USA is reasonably latest. They may be asked to give a self-assessment, certified by an internationally accepted</p>

	<p>authority, (2) The level of technology offered by M/s. Hoover & Strong, USA may also be got verified from expert agencies like BIS, MMTC; etc., (3) Expertise of the Refinery wing of IJMA may be utilized for this purpose, (4) After the technology issue is settled, the question of allotment of land could be further discussed.</p>
<p>7th held on 21.07.2010</p>	<p>The Committee noted that though most of the Gems & Jewellery units have own Refinery, several of them do not conform to the MPCB norms. The fire incidents which took place in the past were mostly in the refiners. It is, therefore, necessary to have a common refinery facility in SEEPZ with modern technology so that the disposal of septic tank waste / gutter waste can be taken care of, apart from refinery requirements of the Gems & Jewellery units.</p> <p>It was noted that a proposal has been received from M/s. Hoover & Strong for setting up of a refinery in SEEPZ. The concern expressed by some of the units has been that whether the technology offered by M/s. Hoover & Strong is the latest and what advantage would accrue to the units in terms of recovery of precious metal if they switch over to the facility proposed to be set up by M/s. Hoover & Strong. The Chairman of the Gems & Jewellery Association stated that he had discussed the issue of refinery with some of the Members and major Gems & Jewellery units in the Zone. The view emerged were as follows:-</p> <ol style="list-style-type: none"> 1. It is necessary to have refinery unit in SEEPZ. 2. It is also necessary to prescribe Guidelines for levy of charges by the refinery so as to ensure that no unreasonable rate is charged by them. 3. As a verification process, sample should also be got tested from Government Mint or any other reputed refinery periodically so as to compare the actual percentage of recovery of precious metal. 4. The units should have the option either to utilize the common refining facility or to continue with their own refinery subject to compliance of MPCB norms. <p>After detailed discussion, it was noted that there is consensus for having a</p>

common refinery unit in SEEPZ-SEZ. The Chairman of the SG&JMA stated that the Association would not be interested in themselves setting up a common refinery facility. Further stated that the requirement of setting up of refinery unit in SEEPZ may be advertised in the Trade Magazine which widely read by those in the industry.

The Authority directed following steps may be taken in this regard:-

1. The proposal given by M/s. Hoover & Strong may be got assessed by any International reputed Agencies so as to ensure that the technology offered by them is reasonably latest.

2. The existing refinery in the unit should be audited by a reputed agency to ascertain whether they confirm to the MPCB norms. Wherever they do not confirm such refinery should not be allowed to continue.

3. The assessment of the existing proposal of M/s. Hoover & Strong by an Independent reputed certification agency to be completed within 45 day.

8th Meeting held 28.10.2010

M/s. Diamond India Ltd. (DIL) gave a presentation. It was noted that the company has diverse shareholders and is at present in the activity of trading of diamond. The Company is about two years old. The CEO of the company stated that DIL already has association with some of the SEEPZ units and is in a position to invest money required for setting up of a Refinery. The President of the SG&JMA observed that it needs to be seen as to whether the interest of the company is to start a refinery initially but later on to concentrate on manufacturing or trading discontinuing the refinery activity if that becomes un economical. Mr. Amar Kothari stated that reputation of the company is good and since it has diverse investors i.e. 58 different investors, their track record in the past has been good. Therefore, there is no harm in getting a proposal from them and examine the same. Mr. Rajiv Sheth stated that M/s. Hoover & Strong have after their visit to SEEPZ, discussion with the industry representatives and drawing sample of the septic tank waste, have shown interest in setting up the refinery. Considering international standing of the company in the refining activity, it would

	<p>be desirable to consider their proposal.</p> <p>The President or the Association observed that whoever is setting up a refinery, the units would be willing to avail their services only if the recovery percentage is more than what they presently get from their own refinery.</p> <p>The Authority directed that M/s. Hoover & Strong may propose setting up of a unit as third party certification with reference to their technology is available on record. Simultaneously, M/s. DIL may also be asked to submit their detailed project report along with the proposal within a month's time so that the proposals can be assessed in the next Authority meeting.</p>
<p>13th Meeting: held on 10.02.2012</p>	<p>It was noted that the proposal of M/s. Hoover & Strong for setting up of a Refinery facility has been under examination for quite some time. It was also noted that M/s. Diamond India Ltd. Were asked to submit detailed proposal but no response has been receipt. In the meanwhile, M/s. Asopec Gold Refinery have submitted and application dated 01.11.2011.</p> <p>It was observed that it need to be ascertained as to whether the project of M/s. Hoover & Strong would be viable if the units have the option to avail there refining facility or otherwise. This issue need to be discussed in their presence so that any related information can also be discussed.</p> <p>The Authority directed that the matter may be discussed in the next meeting and the applicants may also be invited to remain present. In the meanwhile it was directed that the proposal of M/s. Asopec Gold Refinery may be got technically examined.</p>

The process of assessment of viability on the part of M/s. Hoover & Strong and their discussion with the SGJMA representatives/units has taken some time and as a result of this the matter has not progressed further. In the mean while, we have received a proposal from M/s. Diamond India Ltd. stating that they are interested in setting up a Refinery. Another proposal received from M/s. ASSOPEC. Thereafter,

we received letter dated 3.3.2012 from C Mahendra stating that they are also interested in setting up a Refinery.

During discussion on the subject the view held was that it would be appropriate to de-link the setting up of a unit for manufacture and export of Gems & Jewellery items and/or for trading activity, from setting up of Refinery. Since the setting up of a Refinery envisages allotment of land of approximately 2000 sq. mt. on lease basis for 30 years, a view needs to be taken as to Expression of Interest is to be invited by publishing the requirements in the News papers.

Submitted for consideration of the Authority.

XI Additional sanction sought by the MIDC in respect of Special Repairs to SDF I & SDF II

Based on the estimates received from the MIDC, the Authority has approved the estimate for Special Repairs to SDF I & SDF II Buildings as follows: -

SDF I	-	Rs. 1,09,72,400/-
SDF II	-	Rs. 1,40,01,200/-

The MIDC has vide their letters dated 19.04.2012, submitted on 30.05.2012 sought additional sanction as mentioned below: -

Building Name	Amount Sanctioned	Additional Amount Sought	Reason for seeking additional sanction
SDF I	Rs. 1,09,72,400/-	Rs. 58,99,450/-	During repairs and restoration work at staircase the ceramic tiles provided along the walls of staircase has been damaged due to continuous joint in the tiles. Therefore, it is necessary to replace ceramic tiles providing Granite Flooring for part of Ground Floor and providing ACP cladding at the entrance in order to improve the aesthetical look of Building.
SDF II	Rs. 1,40,01,200/-	Rs. 63,34,000/-	During repairs and restoration work at staircase the ceramic tiles provided along the walls of staircase has been damaged due to continuous joint in the tiles. Therefore, it is necessary to replace ceramic tiles providing Granite Flooring for part of Ground Floor and providing ACP cladding at the entrance in order to improve the aesthetical look of Building.

Copy of aforesaid letters dated 19.04.2012 of MIDC are attached as Annexure F & G respectively.

Submitted for consideration of the Authority.

ITEM NO.XII: Creation of single window facility at Ground floor of Service Centre Building at SEEPZ-SEZ premises.

The space earmarked on the ground floor for locating the following needs to be renovated:-

- (i) Reception Counter
- (ii) Counter for initial scrutiny of documents.
- (iii) SEZ online helpdesk and kiosk
- (iv) Office space for various government agencies and service providers.
- (v) Renovation of Auditorium

In addition to the above, Auditorium on the ground floor also requires repairs as the wooden fittings require replacement due to seepage.

The MIDC has inspected the premises and submitted the estimate of Rs.161.53 lakhs for the above work

Submitted for consideration of the Authority.

Item No.XIII: Extension of tenure of Service of Accounts Clerk.

The existing tenure of Accounts Clerk outsourced from M/s. B.N. Kedia & Company, Chartered Accountant is upto 31.7.2012. It is necessary to continue this arrangement for further period of one year for attending to the work of Authority at a monthly compensation of Rs.13,000/- w.e.f. from 01.08.2012.

Submitted for consideration of the Authority.

Item No.XIV: Outsourcing of Helpers and 2 Data Entry Operators.

The existing proposal for outsourcing the services of the existing 14 Helpers and 2 Data Entry Operators through M/s. Prompt Personnel Consultancy Services Ltd. is upto 31.7.2012. It is necessary to continue the same for further period of one year i.e. from 01.08.2012. The charges for outsourcing helpers including the administrative charges of the Agency works out to Rs.7,943/- p.m. and Rs.9,975/- for the Data Entry Operator. The Annual expenditure for outsourcing services of these

persons (14 helpers + 2 Data Entry Operators) works out to Rs.15,73,824/-. The increase in the expenditure would be depending upon the increase in the D.A. granted by State Government from time to time as per Minimum Wages Act... It is, therefore proposed to extend the existing arrangement for further period upto one year.

Submitted for consideration of the Authority.
